

OPUA CRUISING CLUB INC. - Committee Meeting - 18 August 2020

Present:- Chris Williams, Peter Boyd, Corinne Tucker, Sheila Grant, David Krebs, Kerry Payne,
Derek Edward, Don Hope.

Guests:- Jo Moxey

Apologies:-

Minutes of previous meeting:-

Passed by – Chris Williams
2nd – David Krebs.

Matters arising:-

- TV and Cameras installed.
- Clears for Deck, Soundproofing and Lighting for Club Rooms – still ongoing.

Correspondence:-

IN:-

Letter from ANZ our Debit Contactless rate has been reduced from 1.50% to 1.30% for Visa and Mastercard – effective 1.8.20

Email – American Express – have cancelled our merchant account.

Email – from Jacinta Qi – so we have a sailing programme for kids in the summertime. He son is 7 years old.

Email – from Derek re noise and lighting with photo – this sent all committee.

Email for Hayden Whitburn at YNZ with details of another fund we can apply for – this sent to committee.

Moved – Sheila Grant.

2nd Chris Williams.

Commodore's Report:-

My report will be very short this month as I have been awol a lot.

Pete, Don and myself have been given a key to the FNH storage yard with all the old docks and bits and pieces.

We need to get down there and make a plan as to the direction we're heading with our dock. There is a load of parts and pieces down there so lets see.

No further action from Mr Rutherford.

Thanks to everyone for keeping on top of everything and I am sure a few other things will come up at the meeting. Thanks

Moved – Chris Williams.

2nd Peter Boyd.



Vice Commodore's Report:-

Nothing to Report.

Treasurer's Report:-

- The Committee agreed that the Club should have some petty cash so small items can be purchased.
- Sheila contacted people still making payments to BNZ Accounts asked them to now make payments to ASB.
- Eventually the BNZ Accounts will be closed.

Moved – Corinne Tucker.

2nd – Chris Williams.

Racing Report:-

Security Cameras Great these have been installed. I need access to the start line camera.

E5.9 & FF15 Regatta \$500 received by OCC from E59 Assn.

Prize Giving Thanks to Jilly and Cees for help.

Race Sponsors Currently have Dave Hesketh Plumbing, Total Yacht Care, Caters, NSR, Seapower. Need Sponsors for 2 Series: The 2 Winter Race Series (5 races each) Both need a sponsors – Perhaps New World could be a possibility. Ladies racing – Aiming for a one big race for the Ladies trophy. OCC Calendar 2020/2021 Updated draft with RBC additions and OCC sponsors. Still the 2 winter series to find sponsors for.. Work in progress.

Starters Vera

Expected Maintenance Costs in next 12 Months: Have purchased ready mix concrete for the Mounsey mark anchor. The Buoy has had it and will have to purchase a white poly-buoy similar to the rest of them \$200 to \$300. Work in progress. Also need to do annual maintenance check on remainder.

Still to Sort: YNZ Regional Support Visit by Hayden Whitburn – Dock Upgrade YNZ can assist in applications. They have a lady Julie who can prepare these and can target the appropriate funding organisation. If we can come up with a plan of what is shot-what we need- along with information etc we can ask them to help. The person does come at a cost, but can be built into the application. If we receive the funding, we are ahead. For an application of this size we do need YNZ assistance to oil the wheels. They can also approach the local council bodies requesting support. We need to add Hayden to our Telitales email list – hayden@yachtingnz.org.nz Other Thoughts on possible Funding application for 2021 Possible items - Prizes, RO Mobile, 3 Permanent A5 750 mm marks, 3 Covertex marks, rope, shackles & sundry gear. Need 12 months between applications at least for same funder. Low priority task unless an urgent item comes up. Costs incurred – Prize Giving costs Costs coming up – Race Mark, rope, concrete,

Moved – David Krebs.

2nd – Don Hope.

Bar/Kitchen Report:-

Violet resumes work on Wednesday of this week. I have met with her to discuss the wider responsibilities envisaged for the role and she is happy to undertake these. Violet is also aware that her Job Description will change now as there was little point to doing so earlier due to her Maternity Leave and disruption caused by Covid19. Input from the Committee to define the tasks and responsibilities to be undertaken will be helpful to update the JD.

Peini is aware that the Catering Contract has expired and has indicated her wish to continue with the arrangement. Once the current Utilities costs are available, I will be in a position to update the Contract Document to present to her. Input from the Committee regarding any issues to be addressed will be helpful.

Prior to the end of this month I will complete a pricing/margin review and advise any price change recommendations, this will be completed together with a review of the PoS operation that has as its objective the eradication of data entry errors.

At some point the gravity Nip measures have been removed - apparently some were leaking - and manual measuring is now used. However, this practice results in over measuring and so reduces the GP on these products. Unless there is a good reason, readopting the best practice of using the proper measures must be implemented. Any associated costs of doing this will be recouped quickly as a result of selling correct measures.

I am getting regular phone calls to open the Kitchen so that those setting up the Clubroom for a function can gain access to items in the storage area. A solution to this would be to have a key held in the office so that those members authorized to access the office can also access the kitchen.

As yet I have not discussed with Corinne what data transfer from BePoz to Xero is required so consequently I have not as yet contacted the supplier regarding this or other functionality that is of interest.

Moved – Derek Edwards.
2nd – Kerry Payne.

Membership Report:-

- Committee agreed on costs for Corporate Membership.
Primary – Company - \$150.00 and then each individual member card charged at \$25.00.
Corporate Membership will receive the social membership discount.
- New Member Notice is now on main noticeboard. Names will remain there for 7 days.
- Sheila to email Jilly and see if she will do SMS notices to members.

Moved – Sheila Grant.
2nd – Kerry Payne.

Publicity Report:-

My focus this month is on next year's calendar which has to be out to the printers by 7 September.
I need:

- From Race committee -> Confirmed race sponsors/series/other clubs activities/other activities to include.
- From Social Members/Helpers -> Social events to be confirmed. ie do we do bingo etc in the summer?
- From Everyone -> Advertisers/Sponsors - I only have heard from a couple of advertisers so far. Is there any news on who wants to carry on this year? Do I need to do something?
- From House -> Working bees - still 2 a year around the same dates as before?

So grab a copy of the existing calendar, I'm sure we still have them in the Club, have a look through and let me know if you see any issues with any of the recurring type events.

I will email a copy once it's compiled for everyone to look at regarding dates for committee meetings etc but I need the above info ASAP.

Moved – Kerry Payne.

2nd – Peter Boyd.

House Report:-

- Looking into the soundproofing panels and cost for Club Rooms .

Moved – Don Hope.

2nd Jo Moxey.

Social Report:-

Nothing to report.

Youth Sailing Report:-

Nothing.

General Business:-

- **Committee Agreed** that parking at the Club should be limited to 72 hours.
- **Committee Agreed** that we should look at reinstating stickers for cars.
- **Committee Agreed** that Club should hold a weekly bar tab draw. Starting at \$50.00 and increasing each week by \$50.00 until it reaches \$500.00 then it must be drawn. Members need to be present and the draw will be done on a Thursday evening between 17.30 and 18.30.

Meeting Closed:- 17.45pm

Date of Next Meeting:- 15 September 2020