

Committee Meeting at the Club House commenced at 6.30pm

1) **Present**

Derek, Sheila, Nick, Brett, Andy, Kerry, Cees, Wayne and Kevin.

**Apologies**

Darren, John, Peter, Jilly & Chris.

2) **Minutes of Previous Meeting Passed**

Brett Etherton and Andy Vanasche.

3) **Matters Arising**

None

4) **Correspondence**

See attached

5) **Commodore's Report**

See attached report

Proposal to change Point of Sale Terminals and Office Systems - carried by Committee.

6) **Vice Commodore's Report**

Darren – not present

7) **Financial Report**

See attached report

Creditor Payments passed by Brett and Derek

8) **Membership**

Jilly & Chris – not present

Membership Draw at the end of August – date to be confirmed.

9) **Racing**

See attached report

Proposal to call a general skippers meeting to discuss any issues they have.

10) **Bar & Kitchen**

All going well.

Music Night on the 16<sup>th</sup> was successful.

11) **Publicity**

See attached report

Cees to visit this years sponsors on the Calendar to see if they wish to Advertise in the 2016-17.

12) **House**

See attached report

13) **Social**

Music Night was a success.

Mid Winter Dinner was a good evening.

Bingo has started again and the Quiz and Darts all going well.

14) **Cruising**

No BBQ on the 10<sup>th</sup> as weather was terrible.

Weather permitting BBQ will be 28<sup>th</sup> August 2016.

15) **Dinghy Sailing**

See attached report


16) **General Business**

- Northland Spars & Rigging Club Advertising – Derek to contact them to resolve the issue.
- Freeview Box to be Purchased from Burnsco – Committee agreed and this was passed by Kerry & Keven. Burnsco to send account.
- Regarding issue raised by Budda at the AGM to make a plan for Dockrefurbishment – Andy Vanasche along with Les Alderton (others to beconfirmed) to set up a sub committee to look in this.
- Time to invoice for Boat Parking at Youth Sailing Shed.
- Review for Sheila's was discussed and passed.
- Brett Etherton queried whether there was a threat to the Club from the sinking of Don Walker's Yacht.

The Commodore confirmed the matter is in the hands of the Insurers who have accepted the claim and that the policy excess has been paid.

- Brett also asked if our Club Constitution was correctly displayed and the Commodore confirmed that the Club did and had always complied with the requirement for the Constitution to be displayed within 2 metres of the Club entrance.

Meeting Closed:- 8.45pm



8/8/16

Next Meeting:-  
6.30pm on 9th August 2016

## Committee Meeting - 19 July 2016

IN:-

Letter from SCANZ endorsing The Learning Place as they have been working in partnership for the last 3 years.

Email from Robbs to youth sailors – “he wanted to point out how generous the Club is to put on coaching days – also the Club would love to grow number of junior sailors – so if you love it please consider a junior or family Club membership.

Email from Community Post re free envelopes – Sheila will complete form in August.

OUT:-

Letters and email sent to Honorary Members

## COMMODORES REPORT – JULY 2016

This is traditionally the period during which the new Committee Members get accustomed to their roles, while this is happening we are still fortunate enough to have Lesley and Manuela helping from the background.

We had quite a busy month with several events both on and off the water although attendance could have been better there was something for everyone.

Other than assisting the new members' to our committee, my main focus for the month was to move forward with our Systems Upgrade project. The sub-committee completed the final site visit and have received a proposal from IndeServe Limited.

For the record I shall be proposing that the Club Updates its 2 x Point of Sale Terminals and Back Office Software at a cost of \$11,360. The proposed system will vastly improve management information, fiscal accountability and compliance with our Club License. It will include the ability to print Data Capable Membership Cards and use the File Server approved by the last meeting as its operating platform.

TREASURER

**OPUA CRUISING CLUB - Financial Report**

<b>JUNE</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>Notes</b>
<b><u>Income</u></b>				
Membership	\$ 478	\$ 627	\$ 1,835	
Advertising	\$ 5,895	\$ 411	\$ 1,551	Advertisers Invoiced this month
Activities	\$ 3,682	\$ 570	\$ 651	Includes Indonesian event
Bar	\$ 6,379	\$ 5,303	\$ 9,137	
Kitchen	\$ 1,541	\$ 976	\$ 1,199	
Other Income	\$ 460	\$ 278	\$ 1,054	
<b>Total Income</b>	<b>\$ 18,434</b>	<b>\$ 8,165</b>	<b>\$ 15,427</b>	
<b>Cost of Sales</b>	<b>\$ 4,803</b>	<b>\$ 2,564</b>	<b>\$ 5,276</b>	
<b>Gross Profit</b>	<b>\$ 13,632</b>	<b>\$ 5,601</b>	<b>\$ 10,151</b>	
<b><u>Expenses</u></b>				
Wages	\$ 3,145	\$ 3,734	\$ 3,901	
Office Expenses	\$ 1,439	\$ 2,750	\$ 2,759	
Occupancy	\$ 2,455	\$ 3,353	\$ 3,114	
R&M	\$ 734	\$ 315	\$ 721	
Other Expenses	\$ 1,505	\$ 427	\$ 1,099	
<b>Total Expenses</b>	<b>\$ 9,278</b>	<b>\$ 10,579</b>	<b>\$ 11,595</b>	
<b>Cash Book Operating Profit/Loss</b>	<b>\$ 4,353</b>	<b>-\$ 4,979</b>	<b>-\$ 1,444</b>	

**COMMENTRY**

<b>YEAR TO DATE</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>Notes</b>
Membership	\$ 1,409	\$ 596	\$ 2,039	
Bar	\$ 25,605	\$ 29,931	\$ 39,398	
Kitchen	\$ 5,550	\$ 5,167	\$ 5,738	
Other	\$ 13,369	\$ 8,395	\$ 10,026	
<b>Total Income</b>	<b>\$ 45,932</b>	<b>\$ 44,089</b>	<b>\$ 57,201</b>	
<b>Cost of Sales</b>	<b>\$ 11,159</b>	<b>\$ 15,781</b>	<b>\$ 19,424</b>	
<b>Gross Profit</b>	<b>\$ 34,773</b>	<b>\$ 28,308</b>	<b>\$ 37,777</b>	
<b>Total Expenses</b>	<b>\$ 32,253</b>	<b>\$ 30,401</b>	<b>\$ 38,466</b>	
<b>Cash Book Operating Profit/Loss</b>	<b>\$ 2,520</b>	<b>-\$ 2,093</b>	<b>-\$ 689.68</b>	

**Y.T.D. COMMENTRY**

**Subject:** Report

**From:** Kevin Akast <nzgarhauer@gmail.com>

**Date:** 19/07/2016 11:27 a.m.

**To:** OCC Secretary <secretary@opuacruisingclub.co.nz>

Hi Shiela

Race Secretary report

Since my time started as Race Secretary there have been 3 races.

The first race the last of the interclub series was sailed in 15 rising according to the crews to 30 plus and by all accounts some exciting sailing was had by all. OCC were the overall winners on the day and the series.

My apologies to the club and the crews who ended up organising their own starter I did not read the program correctly. Thankyou to the two members who volunteered to start the last race my father was in hospital and I was unsure if I was going to be able to be there.

This coming weekend is the 5.9 and FF15 event.

Most of the organising is complete with few minor things for me to see to.

FNDC has reserved parking for cars and trailers. Start and chase boats are crewed Starter and officials all sorted.

See you tonight

Regards Kevin Akast

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**Subject:** Don Walker court case  
**From:** Barbara Etherton <etherton@clear.net.nz>  
**Date:** 20/07/2016 2:40 a.m.  
**To:** secretary@opuacruisingclub.co.nz  
**CC:** Derek Edwards <contrails@inspire.net.nz>

Hi Sheila,

I would like the Don Walker saga added to the agenda tonight. Perhaps it could be an informal discussion after the meeting off the record, but I believe the committee should be aware of what is going on and how potentially serious it could be for the Club.

Cheers Brett



Publicity notes Committee meeting July 2016.

### **Tell Tales**

has been distributed to The General Store, Burnsco, Cater Marine, Marina Office, Marina café and the Launderette.

Consider dropping the number of telltales printed to 100 in the winter -- this was brought up last year but I don't know the outcome.

I need articles by the 25<sup>th</sup> of each month to finalise layout, get proof approved and send to printers to be ready for the beginning of the month. I WILL be hassling you (other committee members) for content, also I appreciate suggestions and photos for inclusions and other people who can contribute, ie the racing rules that Wayne did.

What do we think about a community notices page? To make it relevant to people not necessarily members.

### **Mass emails (Mailchimp)**

Anything that is needed to be communicated to all members (ie memberships due) please let me know so I can mass email.

Kerry

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**To:** "OCC Secretary (secretary@opuacruisingclub.co.nz)"

<secretary@opuacruisingclub.co.nz>

- Need to set up a subcommittee to look after the Dock. Suggest, Myself, Les Alderton and others
- Looking for stainless steel curtain rails to hold new thermal drapes
- Bar & kitchen seem to be running smoothly for now, just general maintenance req.

**Andy Vanasche**

Trade Sales Manager

Hi Kevin

Regarding E5.9

Last Year we invoiced the E5.9 Owners Assoc - entry fees of \$590.00 - incl GST

We also had Expenses of:-

2 x Air Horns total \$14.77 - incl GST

Snacks 20 x \$5.00 for kitchen - \$100.00 - incl GST

regards

Sheila